

Holdingford School Board Briefs

The Holdingford School Board held their regular meeting on October 11, 2023. Members present Evelyn Martini, Elissa Ebnet, Sarah Binek, Lori Opatz, Rob Knettel, and Pat Meier. Also attending was: Superintendent Chris Swenson, Business Manager Garrity Gerber, Elementary Principal Jim Stang, Secondary Principal Kevin Beehler, and Adm. Assistant Linda Zapzalka.

Vice-Chair Lori Opatz called the meeting to order, the pledge was recited, and the amended agenda was approved.

The consent agenda was approved. Items in the consent agenda included: approval of the minutes from the September 20 Regular Board Mtg & Special Closed Mtg; approval of the schedule of bills in the amount of \$387,484.50. Computer checks approved #54901 through #55043 and #30741 through #30765 in the amount of \$8,957.93; approval of the electronic transfer for September 2023, \$2,058,047.68; acknowledgement of the Treasurer's Report balance per books \$6,398,800.37; called for a Special Closed meeting to follow the Board Meeting; approved Policy 406 Public and Private Data; approved Policy 427 Workload Limits for Certain Special Education Teachers; and accepted the following donations: \$300 from Art in Motion for Cross Country, \$1,247.47 from FFA Alum to FFA for tractor repairs and \$350 from USA Community Chorus to Choir. The Board thanked the Donors for their support and generosity!

Reports:

Superintendent Swenson informed the Board he is utilizing a new method IROD Leadership Framework (Information, Reactions, Options, Decisions) for Cabinet Members to track their professional growth. He also reported that John Roberts will be taking students to a competition in Wilmar and they have been invited to stop by Standard Iron for a tour of the business. Thank you to Dave Fiedler for setting this up!

Secondary Principal Beehler reported his first experience with Homecoming was phenomenal. He utilized a modified schedule during homecoming activities which worked out very well. Mr Beehler also updated the Board on the NHS Blood Drive, PBIS, Fundraiser, and end of quarter 1 coming on Nov. 1st.

Elementary Principal Stang thanked everyone and everybody involved in the PTA Fundraiser. He reported that Study Skills is short staffed, Book Fair is in progress, fire prevention week, Security information to parents, Substitutes inservice, the Level 3 Program and thanked Rodney Ebnet and Bus Drivers for their PBIS involvement!

Business Manager Gerber reported expenses year to date are trending on track, STARS Report is submitted, Safe & Sick Time legislation changes are being implemented, and the Skyward Qmlativ conversion with a go-live-date for full transition will be in July of 2024.

Other agenda items at the October 11, 2023 meeting included:

Business Items:

The Annual Audit report was presented by Nancy Schultzenberg from berganKDV. She explained the District received an Unmodified Opinion on all financial statements – the best opinion an auditor is able to offer. She reported all financial statements are true and correct. One Material Weakness - Lack of Segregation of Accounting Duties common to Districts this size.

She presented General Ed Aid history, Resident ADM's which have held stable and students enrolled in/out are a net gain. She also summarized the revenue sources and expenses. Lastly Ms.

Avon Fire Department Addition and Remodel Avon, MN October 18, 2013 Project No. 2304

SECTION 00 11 13 - ADVERTISEMENT FOR BIDS

PART 1 - GENERAL

1.1 PROJECT

A. Avon Fire Department Addition and Remodel
140 Stratford, St. W.
Avon, MN 56310

1.2 OWNER

A. City of Avon
140 Stratford St. W.
Avon, MN 56310
Jodi Austing-Traut
Jodi.a@cityofavonmn.com
(320) 356-7922

1.3 PRE-BID MEETING

A. Pre-Bid Meeting will be held prior to date required for submission of Bids. Bidders are encouraged to attend in order to better understand Project, and for dissemination of information and clarification of intent of Bidding Documents. Questions and responses will be published in an Addenda following conference.

B. Pre-Bid Meeting will be held on October 25, 2023.

C. Design-Builder will conduct pre-Bid Meeting at 9:00 A.M. local time. Owner will have a representative at meeting. Meeting will be held at Avon City Hall.

D. Site Visitation: Bidders may not visit Project site except for the Pre-Bid Meeting. Owner will maintain continuous occupancy during construction.

1.4 BIDS DUE

A. November 9, 2023 @ 2:00 pm local time.

1.5 PLACE DUE

A. Submit bids to the attention Jodi Austing-Traut at City Hall, located at 140 Stratford St. No. Avon, MN.

B. Bids will be opened in public and will be accepted by sealed envelope only.

1.6 TYPE OF BIDDING, AND CLASSES OF WORK

A. Owner will accept proposals from Bidders for the separate prime contract awards for the following divisions of Work:

Selective Demolition

Cast-In-Place Concrete

Precast Concrete Hollow-Core Plank

Precast Concrete Wall Panels

Unit Masonry

Structural Metals, Misc. Metals, Steel Decking, Metal Stairs & Railing Rough Carpentry & Carpentry Labor.

Architectural Casework

Membrane Roofing, Sheet Metal Flashing & Trim

Firestopping

Joint Sealants

Hollow Metal Doors, Hollow Metal Frames, Wood Doors and Hardware Sectional Doors

Schultzenberg informed the Board that the unassigned general fund balance is at 16.1% and there are no compliance concerns and the Audit was approved.

Amended the Para Sub rate from \$14 to \$15/hr to be effective 11/1/2023.

Adopt the Resolution Of Governing Board Supporting Form A Application To Minnesota State High School League Foundation.

Mr. Gerber shared a proposal for an automated line painting system to mark lines on the fields. It is a robotic time saver which provides consistent lines and markings. Cost over the 6 years is \$58,700. This product will take the place of Custodial Man hours spent marking fields. Authorized to enter into a six year lease agreement with Turf Tank.

Approved to change the Nov. Board meeting from Nov. 15th to Nov. 16th due to a Support Staff Banquet on the 15th.

Personnel:

Approve the 2023-2024 & 2024-2025 Work Agreement with the Transportation Director Rodney Ebnet.

Approve the 2023-2024 & 2024-2025 Work Agreement with The Learning and Mobile Technology Support Person Jennifer Sandstrom.

Hired Alissa Bengston for Kids' Zone Assistant.

Hired Olivia Meyer for Kids' Zone Assistant.

Hired Natalie Sobania for Kids' Zone Assistant.

Accept resignation from Ashley Krueger Secondary Para.

Approved the FY24 Advisors/Dept. Chairs as presented.

Hired Nicole Burg for an Elementary Para position.

Hired Emily Rademacher for a Secondary Para.

Authorized adding 15 minutes to the start time of Elementary Para Sue Ruprecht's day.

Hired Haley Abel for the Kids' Zone Supervisor position.

Approved the 2023-2024 & 2024-2025 Work Agreement with the Education Assistants.

Hired Targeted Services Staff as presented.

Approved the request from Kristen Bruns for Maternity Leave.

A review of the upcoming meeting dates took place.

School Board Closed Meeting following the October 11, 2023 Regular Board Meeting.

School Board Meeting November 16th, 2023 @ 6:00 PM in the HS Meeting Room. Note date change.

Holdingford School Board Special Closed Meeting Summary

This special closed meeting of the School Board of Independent School District 738 was called to order on October 11, 2023 in the High School Meeting Room at 7:04 PM by Vice-Chairperson Opatz.

Board members present: Evelyn Martini, Elissa Ebnet, Sara Binek, Lori Opatz, Robert Knettel and Pat Meier.

Absent: None

Also attending was Superintendent Chris Swenson & Business Manager, Garrity Gerber.

Discussion ensued on negotiations strategies.

Meeting adjourned at 7:35 PM.

This article is a summary of the minutes. The full text is available for public inspection at the District Office or online at <http://www.isd738.org/school-board-meeting-agendasminutes.html>.

P-42-1B

Aluminum Entrances & Storefronts, Glass & Glazing

Gypsum Board Assemblies

Tile Work

Acoustical Ceilings

Carpet & Resilient Flooring

Painting

Specialties

Site Demo, Earthwork, Utilities, Dewatering, Planting

Bituminous Paving

B. SALES TAX:

The Owner intends to purchase qualifying types of materials, equipment, and supplies directly and to assert Owner's exemption from sales and use taxation on those purchases pursuant to Minn. Stat. Chapter 297A. As an alternative, the Owner may at its option elect to appoint the bidder as a purchasing agent for the Owner for such materials. To obtain the sales exemption, the State of Minnesota Department of Revenue requires that the bids for qualifying materials be separated from bids for the rest of the work and that these bids can be accepted separately

1.7 AVAILABILITY OF DOCUMENTS

Drawings and specifications are on file at the following locations:

1.) The office of the General Contractor:

W. Gohman Construction
Bill Trout or Jennifer Champa
info@wgohman.com
(320) 363-7781

2.) MN Builders Exchange

1.8 BID SECURITY:

A. A bid security is required for any bid that exceeds \$175,000. Tax Exempt material bids do not require a bid security. Bids to be valid for 60 days.

1.9 PERFORMANCE AND PAYMENT BOND

A. Performance & Payment Bond is only for any contract amount that exceeds \$175,000.

1.10 REJECTION

A. Owner reserves the right to reject any or all proposals and to waive Bidding formalities, and to award sub contracts to Bidder that Owner finds to their best advantage.

B. Each Bidder agrees to waive any claim it has or may have against Owner, General Contractor, Architect, engineers, and their respective employees, arising out of or in connection with administration, evaluation, or recommendation of any Bid.

1.11 PRIOR APPROVAL

A. This Contract has a 7-calendar day prior approval clause for product Substitutions.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

NOT USED

END OF SECTION

P-42-1B

Notice of Public Accuracy Test ISD #738 Holdingford State of Minnesota

Notice is hereby given that Holdingford Independent School District #738 will hold a Public Accuracy Test of the Electronic Voting System on Monday, October 23rd, 2023 at 10:30 a.m. at the Holdingford City Hall.

The Election shall be held on Tuesday, November 7, 2023 at Holdingford City Hall.

By Order of the School Board

Patrick Meier,
School District Clerk
INDEPENDENT School
District No. 738
Holdingford Public Schools
State of Minnesota
P-42-1B

Township of Avon Notice of Road Inspection

The Supervisors of Avon Township will conduct a Road Inspection on Saturday, October 28, 2023, to identify roads in need of repair and to conduct any necessary business allowed by law. Supervisors will meet in the parking lot of the Avon Township Hall, 16881 Queens Road (Avon), at 9:00 AM and proceed from there. For questions or to report a specific road problem, contact the Township Clerk.

Stephen G. Saupe, Clerk
Avon Township
clerk@avontownship.org
Published in the Star-Post
October 18, 2023

P-42-1B

NOTICE OF PUBLIC HEARING CITY OF ALBANY PLANNING COMMISSION

There will be a Planning Commission meeting in and for the City of Albany, Stearns County, Minnesota, at 6:30 o'clock in the evening on **Monday, October 30, 2023**, in the Council room at 400 Railroad Avenue for the said City for the following:

1. The public hearing will be held on a request by ATC, LLC (Taylor Carbert), 800 2nd Avenue, for a variance to relax the front yard requirement from twenty (25) feet (Section 80.15, Subd 6(a)(2)) to allow for the construction of a new single-family dwelling.

2. The public hearing will be held on a request by the City of Albany to amend Zoning Ordinance 80, to provide specific standards for building and roofing materials to each zoning district and remove duplicate or conflicting standards from Section 80.05 and 80.21. The amendments will allow for the use of vertical and horizontal metal siding and roofing materials with color matched or non-exposed fasteners.

Anyone wishing to comment will be heard at the public hearing and written comments may be forwarded to the office of the City Clerk/Administrator before the time of the public hearing.

Tom Schneider
Clerk/Adm.
Published in the Star Post, on the 18th day of October 2023.
P-42-1B

CITY OF NEW MUNICH, MINNESOTA NOTICE OF PUBLIC HEARING ON PROPOSED CERTIFICATION OF UNPAID UTILITY BILLS

Notice is hereby given that the council will meet at 6:00 p.m. on November 6, 2023 at City Hall, 220 Main Street, New Munich, MN to consider certification of unpaid utility bills for collection with property taxes.

Minnesota Statutes sections 444.075 and 429.101 provide that unpaid water and sanitary sewer bills may be certified to the County Auditor to be included in a property owner's annual property tax bill. By certifying the delinquent charges to the property taxes for the delinquent properties, the City is assured of ultimately collecting the delinquent charges.

For 2023, there are presently six utility accounts that remain unpaid. The City Council intends to adopt the proposed assessment roll for certification of the unpaid charges following the public hearing at the November 6, 2023 City Council meeting. The total to be certified to the 2024 property tax roll, including the certification fee, is \$7,789.51. The proposed assessment roll is on file for public inspection at my office.

Written or oral objections will be considered at the meeting. An owner may appeal an assessment to district court pursuant to Minnesota Statutes Section 429.081 by serving notice of the appeal upon the mayor or clerk of the city within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the mayor or clerk; however, no appeal may be taken as to the amount of an individual assessment unless a written objection by the affected property owner is given to the city clerk prior to the public hearing or presented to the Mayor at the public hearing.

Ann Piotrowski, City Clerk
P-42-1B

PUBLIC NOTICE

The Melrose City Council, at their first meeting in January of 2024, will give consideration to making appointments to the following positions for the various offices whose terms are expiring:

1. Planning and Zoning Commission – 4-year term

Term expiring: Three members to be appointed.

2. Melrose Housing and Redevelopment Authority – 5-year term

Term Expiring: One member to be appointed.

Any individual that wishes to be considered for possible appointment to the offices listed above should submit their application to City Clerk Patricia Haase, 225 1st Street NE, Melrose, Minnesota, 56352 by no later than Friday, November 17, 2023. The applications are available at the Melrose City Center.

Dated this 18th day of October 2023 at the City of Melrose, Minnesota.

PATRICIA HAASE -
CITY CLERK
P-42/44-2B

NOTICE OF SPECIAL ELECTION
INDEPENDENT SCHOOL DISTRICT NO. 740
(MELROSE AREA PUBLIC SCHOOLS)
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 740 (Melrose Area Public Schools), State of Minnesota, on Tuesday, November 7, 2023, for the purpose of electing (1) individual to fill a vacancy in term of School Board member expiring January 6, 2025. The ballot shall provide as follows:

Special Election Ballot

Independent School District No. 740
(Melrose Area Public Schools)

November 7, 2023

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: ●.

Special Election
For School Board Member
to fill vacancy in term expiring January 6, 2025
Vote for One

- Keith Fischer
- Eric Seanger
- Alan Schulzetenberg
- Allen Wieling
-

write-in, if any

The combined polling place for this election and the precincts served by the polling place will be as follows:

COMBINED POLLING PLACE: Melrose City Center
225 First Street NE
Melrose, MN 56352

This combined polling place serves all territory in Independent School District No. 740 located in the City of Melrose; Melrose Township, Sauk Centre Township, City of New Munich, Oak Township, Albany Township, St. Martin Township, the City of Meire Grove, the City of Spring Hill, the City of Greenwald, the City of Freeport, Grove Township, Lake Henry Township, Lake George Township, Spring Hill Township, Getty Township, City of St. Rosa, Millwood Township, and Krain Township in Stearns County, Minnesota; Birchdale Township and Grey Eagle Township in Todd County, Minnesota; and Elmdale Township in Morrison County, Minnesota.

Any eligible voter residing in the School District may vote at said election at the combined polling place designated above for the precinct in which he or she resides. The polls for said election will be opened at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the combined polling place on election day.

Dated: July 24, 2023.

BY ORDER OF THE SCHOOL BOARD

/s/ Bucky Fedenerd
School District Clerk

Independent School District No. 740
(Melrose Area Public Schools)
State of Minnesota

P-42-3B